



# Duties of a State FFA Officer's Advisor

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Not only do the State Officers have responsibilities once they are elected, but the advisors of the State Officers also have specific duties throughout the year. The advisors of State Officers are expected to complete the following activities:

- 1) Attend a State Officer and Advisor Meeting Thursday following the last session at the State FFA Convention.
- 2) Attend a State FFA Board of Directors Meeting at the WAAE Summer Conference to confirm dates of the Sectional Leadership Conferences.
- 3) Provide Printing and Mailing Capabilities for at least 4 sectional newsletters that your State Officer is required to send out. (Note - It is preferred that the schools assist the State Officer with cost of this duty, but if this is not possible it can be reimbursed by the Wisconsin FFA Association.)
- 4) Host the Sectional Leadership Workshop at your high school. You and your State Officer must coordinate to make all preparations for this event.
- 5) Attend a State FFA Board of Directors Meeting at the Half-Time Conference in Stevens Point during January.
- 6) Attend a State FFA Board of Directors Meeting in February. This will be an evening meeting. The process for reviewing State FFA Degrees and an in-service on conducting Sectional Speaking contests will be discussed.
- 7) Assist your State Officer in reviewing the State Degrees from your section for the minimum qualifications.
- 8) Host the Sectional Speaking Contest at your high school. You and your State Officer must coordinate to make all preparations for this event. Information is provided by the Wisconsin FFA Center.
- 9) Attend a State FFA Board of Directors Meeting in March. State Convention plans and delegate proposals will be discussed.
- 10) Assist with the State Officers and State Staff at the State FFA Convention.

In addition to these specific responsibilities, it is asked that the advisors of the State FFA Officers help to make sure that the State Officer is following through with all their responsibilities on the Sectional Level including completing chapter visits, sending out newsletters, sending out thank yous, etc. It is important that the

State Officers advisors play an active role in working with the state officer so they can receive feedback and do the best job possible as a State Officer. State Officer Advisors can be in direct contact with Cheryl Zimmerman, State FFA Executive Director with questions regarding State Officer responsibilities.